

NHV Group – Flight Operations Officer

Job summary

Are you highly organized, customer-focused, and passionate about aviation? As a **Flight Operations Officer**, you will play a key role in the day-to-day coordination of our flight operations in Den Helder. You will work closely with pilots, clients, air traffic control, and internal departments to ensure flights are delivered safely, efficiently, and in full compliance with aviation regulations.

Reporting to the Service Delivery Lead, this position combines operational coordination with administrative responsibilities.

Your key responsibilities include:

- Planning, monitoring, and coordinating daily flight operations.
- Preparing flight schedules, operational documentation, and crew briefings.
- Monitoring weather conditions and operational notices (NOTAMs).
- Managing pilot schedules and supporting compliance with Flight Time Limitations (FTL).
- Acting as a primary contact for clients regarding flight schedules, changes, and operational updates.
- Coordinating with air traffic control, airport authorities, and internal departments to support operational readiness.
- Maintaining accurate operational records and ensuring compliance with company and regulatory requirements.

What you bring

We are looking for a proactive and flexible individual who enjoys working in a dynamic operational environment and thrives on delivering excellent service.

You bring:

- A strong interest in aviation operations and flight coordination.
- Previous experience in an operational, planning, or aviation-related role is an advantage, but not essential.
- Excellent communication and interpersonal skills.
- A professional, customer-focused, and solution-oriented mindset.
- The ability to work calmly under pressure and adapt to changing priorities.
- Good IT skills and confidence working with scheduling and operational systems.
- Fluency in both Dutch and English, spoken and written.
- Flexibility to work weekends, public holidays, and varying working hours when required.

What we offer

Join the Thrilling World of Aviation

Step into an exciting career in an international helicopter services company that combines a youthful spirit with over 25 years of industry expertise.

What We Offer

- A varied role with a mix of operational coordination and administration.
- A **competitive salary package**, aligned with your experience and expertise (this included pension plan, commuting allowance etc.)
- A **permanent full-time position**
- The opportunity to work in an **international and collaborative environment**
- A supportive and professional working environment where safety, teamwork, and customer service are at the heart of everything we do.
- Opportunities to learn and develop within a leading aviation organization.

Ready to help keep our operations running safely and efficiently? Apply today and become part of NHV's aviation team in Den Helder!

<https://nhv.be/>